



## JOB Description

<b>Department</b>	Sales
<b>Purpose of Role</b>	Responsible of selling wi-tribe services directly for customers.
<b>Responsibilities / Main Duties</b>	<ul style="list-style-type: none"><li>- Responsible for the sales quota as assigned by direct sales manager.</li><li>- Responsible for reporting all sales activities on daily basis.</li><li>- Responsible for reporting needs and status of assigned customers.</li><li>- Carry out set number of visits per day, week, and month</li><li>- Follow all preset internal procedures and guidelines specified for the sales dept.</li><li>- Focus on new sales acquisitions and encourage all new services.</li><li>- Maintain high level of exposure in the internet market.</li><li>- Follow up on sales ( after sales service and customer satisfaction)</li><li>- Gathering feedback from end users and pool resources between wi-tribe to enhance the capability of our services</li><li>- Responsible for the security, confidentiality and Integrity, of all information assets within his/her responsibilities in accordance with the company's information security policies</li><li>- Duties and responsibilities outlined may vary over time and are subject to management review and amendment.</li><li>- Any other Tasks assigned by direct superior/ Head of Department.</li></ul>
<b>Specific Qualifications</b>	<ul style="list-style-type: none"><li>• Minimum Diploma in BA or any related field.</li><li>• 1-2 years of experience in direct sales, customer care.</li><li>• Communication skills</li><li>• Sales skills</li><li>• Customer Orientation</li><li>• Business sense</li><li>• Negotiating/ influence abilities</li><li>• Good Command in English</li></ul>
<b>Reports To:</b>	Direct Sales Supervisor